

COVID SECURE CHANGES / POLICIES

To ensure Geeks Room CiC, is following government guidelines and our premises is “covid secure” we have made some changes to the areas within Geeks Room, and have guidelines for our mentors/team to follow.

Changes to Geeks Room CiC

- The snack area has been relocated and will be limited access.
- The waiting area has been moved and is no longer available for parents/guardians (some exceptions for new students settling in may be made)
- Each designated work/game station has a PC, gaming console, headset, keyboard etc, so the students can feel in their own bubble and not need to move around so much.
- Each designated Technical Work Station has its own key set of tools, for individual student use.
- Work/game stations have been set apart and spaced to help maintain social distancing.
- The open play items (such as the fussball) have been removed. Board games/table football are not currently available.
- Some Days and Times of sessions have changed slightly, to accommodate cleaning, student numbers etc (Please ensure you reserve your session and do not assume you have the same one from last term)
- Taster Sessions and Tours are currently unavailable (exceptions may apply)

Geeks Room Will Ensure

- Our staff and mentors, will strive to maintain the passion, atmosphere and community of Geeks Room CiC throughout these changes and beyond.
- We will continually promote and encourage individually tailored mentoring and uphold the ethos of Geeks Room CiC.
- Every room and allocated work/game station for classes are provided with hand gel/wipes.
- PPE, such as masks/gloves etc, will be made available to students/visitors. These are optional.

- Following Government Guidelines:
 - Mentors are required to adhere to government work/school safety guidelines at all times.
 - Mentors will follow the government social distancing rules/restrictions, inside and out of Geeks Room CiC.
 - Mentors showing signs/symptoms of Coronavirus will stay at home and follow government guidelines of self-isolation.
 - If a mentor or team member shows signs/symptoms of Coronavirus while they are on the premises, they are to go home immediately.
 - Mentors will maintain good handwashing hygiene.
- Bins in the main areas are contactless/hands free.
- Redefined Sessions / Student numbers:
 - Max number of students in Game/Computer room is 5
 - Max number of students in Tech room is 2
 - Max number of students in Media room is 1
 - Max number of students in Sensory room is 1
 - At current, the design and creativity rooms are out of bounds
- Geeks Room will ensure that all surfaces are sanitized after every session.
- Priority booking will be given to parents/students of previous terms, however due to limited numbers in classrooms these will be given on a first come first serve basis.

Signed by:  Date: 29th May 2020

On Behalf Of The Board Of Directors